

ELKINGTON PARISH COUNCIL

POLICY ON DEALING WITH PLANNING APPLICATIONS BETWEEN MEETINGS

APPROVED AT MEETING 15<sup>th</sup> May 2023

- Members would be notified when applications received, and hard copy sent to chairman, who then call meeting of planning committee.
- Clerk would arrange for notice to be placed on notice board for members of the public to be aware
- Members of the planning committee would meet to discuss the application and forward comments to the Clerk for onward transmission to Planning Department
- Clerk to produce list of all applications dealt with in this way for next meeting.
- The above will only be relevant to minor domestic type applications – applications of a major nature to be dealt with via calling an extra ordinary meeting.